Detail: Adequate but not excessive detail is provided in relation to reporting, recording, confidentiality and the appeals process.

The policy provides a detailed description of a range of academic integrity breaches and explains those breaches using easy to understand classifications or levels of severity.

Example: The University of New England's "Plagiarism Student Coursework Plagiarism and Academic Misconduct Rules" has very comprehensive guidelines about findings and penalties; detailed description of a range of other academic misconduct apart from plagiarism including cheating, bullying, ghost writing, recycling, falsification of data, violations of rules and regulations concerning the conduct of research, misrepresentations in publication, and violations of Research-related property rights. There are a number of plagiarism related flowcharts.

University of New England

Student Coursework Plagiarism and Academic Misconduct Rules
Appendix 1
Examples of Prohibited Practices
The following practices constitute examples of **Plagiarism** and are infringements of the University's academic values and policies. This list should be considered as representative and not as exhaustive of possible practices.

Table 1 Examples of Plagiarism

Type	Description		Citation of sources	Intentional/Inadvertent
Straight/verbatim copying	The writer uses the exact words of the source text without quotation marks	and	Sources are not acknowledged	May be Intentional or Inadvertent plagiarism
	The writer uses the exact words of the source text without quotation marks	and	Sources are acknowledged in a footnote/ citation and bibliography/ list of references	May be Intentional or Inadvertent plagiarism
	The writer presents diagrams charts, maps, flowcharts, photographs, tables, or other creative works originated by others	and	Sources are not acknowledged	May be Intentional or Inadvertent plagiarism
Incorrect paraphrasing	*Sham paraphrasing*: The writer takes directly from another text, changing very little from the original text, e.g., only selected words or phrases or the order of phrases	and	Sources are acknowledged	May be Intentional or Inadvertent plagiarism
	Illicit paraphrasing: The writer takes directly from another text, changing very little from the original text, e.g., only selected words or phrases or the order of phrases	and	Sources are not acknowledged	May be Intentional or Inadvertent plagiarism
Intellectual theft	The writer presents substantial concepts, arguments, ideas or information from elsewhere (e.g., published work, television programs, material downloaded from an internet site, staff, colleagues, fellow students)	and	Sources are not acknowledged	May be Intentional or Inadvertent plagiarism
	The student submits under their own name work written substantially by another		n/a	Intentional
Collusion	Conspiring with others to produce work that is presented misleadingly as the autonomous work of the student		n/a	Intentional

Source: Student Coursework Plagiarism and Academic Misconduct Rules, http://www.une.edu.au/policies/academic.php

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