

Detail: Adequate but not excessive detail is provided in relation to reporting, recording, confidentiality and the appeals process.

Example: The University of Newcastle's [Student academic integrity policy](#) states the appropriate authority to be notified of a suspected breach.

University of Newcastle

5. Responsibilities and Delegations

5.1. All staff of the University are responsible for reinforcing high standards of academic integrity, and for reporting suspected breaches of this policy to the relevant SACO or Advisor in Research Integrity.

5.2. The following officers have particular responsibilities in relation to implementing the University's academic integrity and student academic misconduct procedures:

- i. Program convenors and Assistant Deans (Research Training) are responsible for ensuring that mechanisms are in place to provide students with education about academic integrity, including (but not limited to) compulsory Academic Integrity Modules and the use of electronic text-matching software as a learning tool, where appropriate;
- ii. Student Academic Conduct Officers are responsible for assessing cases of alleged academic dishonesty, for initiating appropriate action in accordance with the Student Misconduct Rule, and for ensuring relevant records are entered into the SMR;
- iii. Advisors in Research Integrity are responsible for referring any reported case of academic dishonesty by research higher degree candidates or students undertaking the research component of a professional doctorate to the Dean of Graduate Studies for consideration under the Student Misconduct Rule; and
- iv. The Pro Vice-Chancellor or Deputy Vice-Chancellor (Academic) is responsible for making an assessment and determination of any misconduct issue that is escalated to them in accordance with the Student Misconduct Rule.

Source: <http://www.newcastle.edu.au/policy/000608.html>

Acknowledgement:

This content is an adaptation of the format from the following resource:

Academic Integrity Standards Project (AISP): Aligning Policy and Practice in Australian Universities (2012). *Elements of exemplary academic integrity policy*, Office for Learning and Teaching Priority Project 2010-2012, <http://www.aisp.apfei.edu.au/content/exemplary-elements-policy>.