## Reading challenges

Feeling overwhelmed
'I have so much reading to do. How can I manage it? (or 'I feel as if I am drowning in the amount of reading I am doing').

## Strategies

- Set aside specific reading time
- Aim to read between 2-4 articles a day
- Start by skimming the article or read just one part in detail (e.g. results or methods)
- Remove the complexity by trying to stay focused, set questions to find answers to.
- Track the articles - use Bibliographic Management software (e.g. EndNote, Mendeley, Zotero) (see Library guide)
- Make notes to 'mentalise' the new learning (see Vlog 18)
- Use Excel to list sources and key aspects of the reference according to your priorities - e.g. Author | Date | Type of Source |Title | Contribution | Questions raised | Method | Relevant? | Future | ...

Takes too much time
I take about 4-6 hours to read a paper and worry about being too slow.

I am not sure if what I am reading is the best quality. How do I know the journal is a good quality journal?

My supervisors asked me to read 200 papers in the next two weeks.

Sometimes this will be the case, especially if the paper is central to your research, has new concepts and is complex

- Skim read - title, abstract, introduction, conclusion, diagrams, headings, topic sentences, ... then decide how much time you will take to read it
- Set your purpose for reading, and focus your reading accordingly
- Be selective - consider why this reading is important, assess the quality of the reading by checking the references used
- Scan - read the sections in detail that are needed for your purposes
- Locate the journal metrics (CiteScore \& Impact factor, i.e. how the journal is ranked in your field
- Check the references and identify Journal metrics of cites sources too
- Discuss with your supervisors, HDR peers and post-docs

This task will enable you to develop an overview of your field

- Read the Abstract and then skim, scan and only read parts of the papers in detail
- Develop a system to organise \& connect with each paper - e.g. Excel/EndNote, note the main points
- Group the papers according to up to 6 main categories

Too hard, cannot understand The reading is too hard and I cannot understand it.

- ACCEPT this is NORMAL for all research - you are learning new abstract concepts and creating new ones!
- Learn the new terminology (like learning a new language) by searching online for the meanings and creating your own dictionary with definitions

- Develop an overview of the field by reading review articles to develop an overview of the field, key authors, trends, questions, debates ...
- TALK TALK TALK- have chats with your supervisors, peers, over coffee breaks, if desperate, explain it to your pet!
- Join in informal discussion wherever they seem to happen - do NOT keep quiet!
- Attend seminars and HEAR how others talk about concepts
- Discuss your challenges with your supervisory panel members
- The secret is to make notes to yourself and write about the new ideas
- TALK TALK TALK - have chats with your peers, over walks, lunch!
- Mind map and make visual overviews - for examples go to: http://www.visual-literacy.org/periodic_table/periodic_table.html
- Add research notes into EndNote/Mendeley/Zotero
- Use Trello/EverNote/Scrivener/OneNote software to make comprehensive notes
- As you read write down useful phrases, expressions, examples
- Write an annotated bibliography - i.e. for each paper writing a short summary and commentary
- Categorise, colourise, make visuals
- Prepare some PowerPoint slides to explain the ideas-for $1^{\text {st }}$ year undergraduate students
- Ask questions e.g. How rigorous was this study? How is it relevant to my topic? How does it compare to others?
- Discern how other writers' critique other studies - e.g. identify strengths \& weaknesses, create a need for further research, etc.
- Use critical reading tools like the Reading log or Critical

