



Online quizzes

Quizzes are a common task type at university and are usually accessed online and from your course sites. They are useful because they can:

- Help you reflect on your own learning and progress in a course
 - Check your understanding of key concepts, themes and topics
 - Identify gaps in your learning so that you can work on them
- Inform your tutor of your learning and progress in a course
- Provide you with feedback
- Assist you in preparing for an upcoming exam

The number of quizzes you do can vary across courses. They can be set at various times in the study period (e.g. every week, at the end of each topic or at other times specified by your tutor). They can also be assessed or non-assessed tasks – check your Course Outline for details.

Quiz questions

Quizzes can include a variety of question or activity types:

- Multiple choice: select one or more answers from a list of choices
- True or false: select whether a statement is true or false
- Matching: decide which words, phrases or statements go together
- Ordering: organise a series of ideas or processes into the correct order
- Short answer or paragraph form: a brief response to a question
 - Check if there is a word count and how many marks will be allocated to your answer - this will help you identify how many points you need to make in your response
- Fill in the blanks: complete a sentence, phrase or equation with the correct word(s) or number(s)
- Calculations: calculate a mathematical equation or formula – you may be asked to
 - Provide the solution as a number or formula, or
 - Provide the full calculations you used to get your answer

Quiz structure

- Comprised of one question or activity type, or a combination of different types
- Presented all on one page or separated into one question or topic per page
- Restricted to one attempt or open to multiple or unlimited attempts
- Randomised so that if you can redo the quiz, the questions appear in a different order or include different questions compared to your previous attempt
- Restricted to a time limit
- Designed so that you can save and return to the quiz at a later stage
- Designed so that you must submit your answer to one question before you proceed to the next
- Designed so that you may answer all the questions or return to previous questions before you submit your final response
- Designed to include a results page – grade, percentage correct or written feedback



Before starting a quiz

- Before doing a quiz, be clear about the quiz content
 - For example what theories, concepts or ideas are the focus of the quiz?
- Check you understand the topic before you commence
- If you are allowed to have your notes with you, make sure they are organised in a way that is easy for you to find information when you need it
 - For example, use post-it notes and highlighters to colour code themes, and organise your notes in a way that is logical to you – either in themes, alphabetically, by author, or by topic
- Check that your computer or device is compatible with the quiz you are doing (do a computer systems check)
- Make sure you have a strong internet connection
- Close all other computer applications to avoid distraction (e.g. Facebook, iTunes or webpages which use audio-visual pop-up screens)

Doing a quiz

- Read the instructions carefully before you start to make sure you understand the rules and conditions of the quiz
- Check how long the quiz might take – keep your eye on the time so that you know how much time you have spent on the quiz, and how much time is remaining
- Do not leave doing the quiz until the last minute to avoid the impact of technical issues and missing the quiz deadline
- If you do have technical issues, contact IT Help