DMIL – Master of Information Management (Archives and Records Management)



Information Technology and Mathematical Sciences

On Campus & Online Timetable 2020:

PROGRAM CODE PROGRAM NAME	DMIL Master of Information Management	YEAR LEVEL	2
ACADEMIC PLAN	Archives and Records Management	CAMPUS	City West
CAMPUS CENTRAL (Please contact Campus Central if you need help with enrolling or have any queries about the information on this form)	Campus Central City West Second floor, JS Building askcampuscentral@unisa.edu.au	SCHOOL (Please contact the School Office if you have any other queries)	Information Technology & Mathematical Sciences ITMS.Enquiries@unisa.edu.au (08) 8302 3582
	1300 301 703		

DEFINITIONS:

Subject Area and Catalogue Number	A 4-letter subject area code plus a 4-digit catalogue number make up the course code, e.g. BIOL 1033 . You can search for courses by using this code.
Class Number	A class number is a unique number used to identify individual classes held during a specified study period. You can use class numbers to enrol, starting with the class number of the enrolment class.
Enrolment Class	An Enrolment Class is the first class you enrol in for a particular course. This can be a lecture (LEC), tutorial (TUT), workshop (WSH), practical (PRA) or external (EXT). There may be multiple enrolment classes to choose between. All other classes will be related to the enrolment class and will display once you select your enrolment class.
Related Classes	Related classes are other components (i.e. a tutorial or practical) that make up the course. In some cases you may be automatically enrolled into a particular related class that is associated with the enrolment class you selected.
Auto Enrol Class	In some courses, once you select the Enrolment Class, you are automatically enrolled (Auto-Enrol) in a second (related) class (e.g. by choosing a tutorial you are automatically enrolled into the lecture). You may still be required to select another related class to complete your enrollment

External Class

The external class number will be listed in the Classes column below. This number is the only enrolment class number you need to enter in 'Manage my Enrolment' when enrolling.

Course Name	Course Code	SP1	SP2	SP3	SP4	SP5	SP6	
Research Methods Select "Undergraduate" when enrolling	INFT 4017		On Campus Class: Monday 9 – 10am P2- 51 (MLK) Lecture Monday 10 – 12pm P2 - 51 (MLK) Workshop On Campus Class no: 21628, 21629 Online Class No: 24937			On Campus Class: Monday 2 – 3pm F1-24 (MLK) Lecture Monday 12 – 2pm MC 1-21 (MLK) Workshop On Campus Class no: 50232, 50233 Online Class No: 54595		
Elective 1	See list below for Timetable options							
<u>Metadata</u>	INFS 5126				On Campus Class: Tuesday 5 – 8pm H2-16 (CWE) Lecture On Campus Class no: 40183 Online Class No: 40423			
Elective 2	See list below for Timetable options							
Elective 3	See list below for Timetable options							
ITMS Masters Research Project	INFS 5124		On Campus Class: Tuesday 4 – 6pm BH4- 33 (CWE) Seminar On Campus Class no: 20403			On Campus Class: Thursday 11 – 1pm BH4-30 (CWE) Seminar On Campus Class no: 51071 Online Class No: 54508		

Choose the one out of the two that have not been completed:							
Preservation Principles	INFS 5069			On Campus Class: Monday 1 – 4pm (State Library) On Campus Class no: 30143 Online Class No: 30201			
Digital Preservation	INFS 5082				On Campus Class: Wednesday 3 – 6pm (State Library) On Campus Class no: 40180 Online Class No: 40421		
Electives:							
Enterprise Systems using SAP	INFS 5024					On Campus Class: Thursday 4 – 6pm HH4- 08 (CWE) Lecture Select appropriate Practical class On Campus Class no: 52938, 52939, 52940, 52941, 54151 Online Class No: 54497	
Reading & Readers' Advisory	LIBR 5013	On Campus Class: Wednesday 4 – 7pm BH2-16 (MLK) Lecture On Campus Class no: 10111 Online Class No: 10252					
Festival and Event Management	TOUR 5002					On Campus Class: Preparation (Online) Tuesday 6 – 9pm GK5-24 (CWE) Seminar On Campus Class no: 53214, 53215 Online Class No: 54826	

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Sustainable Destination Management	TOUR 5003					On Campus Class: Preparation (Online) Wednesday 1 – 4pm BH3-11 (CWE) Seminar On Campus Class no: 52984, 52985
Managing Across Cultures	BUSS 5349	On Campus Class: Preparation (Online) Mon - Fri 10am – 4pm GK5-24 (CWE) Seminar (Intensive) On Campus Class no: 10204, 10186			Online Class No: 40401	Online Class No: 54822 On Campus Class: Preparation (Online) Tuesday 3 – 6pm RR5-09 (CWE) Seminar On Campus Class no: 53875, 53876 Online Class No: 54819
Managing Venues and EventScapes	BUSS 5356					On Campus Class: Preparation (Online) Thursday 1 – 4pm GK5-24 (CWE) Seminar On Campus Class no: 52996, 52997 Online Class No: 54716
Information Governance	INFS 5075					On Campus Class: Tuesday 3 – 5pm W1-06 (MLK) Lecture On Campus Class no: 50528 Online Class No: 54499
Organising Resources	INFS 5077			On Campus Class: Tuesday 5 – 8pm GK3-21 (CWE) Lecture On Campus Class no: 30141 Online Class No: 30208	Online Class No: 40415	
Business Systems Analysis	INFS 5093		Online Class No: 24836			On Campus Class: Select appropriate Workshop class (MLK) On Campus Class no: Select Class Online Class No: 54500

Big Data Basics	INFS 5095	On Campus Class: Wednesday 12 – 2pm MM1-05 (MLK) Workshop Select appropriate Computer Practical class (MLK) On Campus Class no: 24421, 24422, 24423, 24424 Online Class No: 24825		On Campus Class: Wednesday 9 – 11am SCT2-49 (MLK) Workshop Select appropriate Computer Practical class (MLK) On Campus Class no: 54121, 54122, 54123, 54124 Online Class No: 54502	
Digital Literacy	INFS 5103				On Campus Class: Thursday 2 – 5pm BH4- 32 (CWE) Lecture On Campus Class no: 60109 Online Class No: 60217
Information Advocacy	INFS 5125		On Campus Class: Friday 2 – 5pm BH2-16 (CWE) Lecture On Campus Class no: 30172 Online Class No: 30212		

PROGRAM NOTES

1. Students taking the Masters Research Project should do so in their last semester of study and have completed 54 units of study.