



Introduction

Welcome

Welcome to the, Nuclear Medicine Clinical Practice 1, the first of six clinical courses you will complete over the Bachelor of Medical Radiation Science programme. The course commences with five one-hour seminars held during Nuclear Medicine Studies 1. Attendance or engagement with these sessions is compulsory as the content delivered will be essential to your clinical placement preparation. You will then be attending a Nuclear Medicine department for clinical placement, divided into two blocks. CP1 Block A commences in July and CP1 Block B in December.

You will be attending your clinical placement five days a week (Monday to Friday). At this stage of your program you should aim to develop your technical and clinical skills as a beginning clinician, applying the knowledge gained in your University courses to date. During this time, you will come to realise just how much you have learned in your academic studies and how it applies to the clinical environment. Additionally, on returning to your university studies you will find the clinical experience will greatly assist your comprehension of theoretical concepts. **Please read the course outline carefully. It contains vital information regarding assessments, policies and what is required from you during your time in the clinical environment.**

I will utilise email and this course's LearnOnline News and Discussion Forums as the primary means to communicate and send information, so please ensure you check it regularly. I am contactable via email (katherine.guerrero@unisa.edu.au) or on this course sites discussion forum (below). If you have a general query with regard to any aspect of this course (especially assessments), please post it to the forum and I will provide a response for all students to read. For any personal queries, please contact me by email. If you wish to see me in person you may make an appointment, my working days are Monday, Tuesday and Thursday. If you have an urgent issue and cannot immediately contact me, please phone the Allied Health and Human Performance Office (08 83022425) who will redirect you to the appropriate staff member.

For any issues regarding clinical placements but not related to assessments, please contact Campus Central in the first instance: campuscentral.cityeast@unisa.edu.au or (08) 8302 2466 and then if instructed to do so, the Clinical Placement Unit: CPUoffice@unisa.edu.au or (08) 8302 2214. Students placed at South Australian Medical Imaging -SAMI sites (QEH, LMH, FMC, RAH) may, during clinical placement blocks, contact Emma Liu (Emma.Liu@health.sa.gov.au) who is the SAMI Clinical Placement Coordinator. Emma may also visit SAMI site students throughout the clinical blocks and will contact students and supervisors by email to advise of her expected date and time of arrival.

I look forward to hearing about your experiences throughout your clinical placement through the LearnOnline forum and during clinical site visits and phone calls. I encourage you to use the discussion forum to communicate with your fellow students as well as asking course related questions of me. The forums are a wonderful resource that I hope you will use to share your clinical experiences with each other. Please remember to maintain site, patient and staff confidentiality at all times.

I hope you enjoy your first clinical placement this year and gain many invaluable experiences to begin developing your clinical skills and confidence.

Best Wishes,
Katherine Guerrero
Course Coordinator

Academic Work Definitions

Internal mode includes face to face/in person components such as lectures, tutorials, practicals, workshops or seminars that may be offered at a University campus or delivered at another location. Courses delivered in internal mode may also be offered intensively allowing them to be completed in a shorter period of time. There is an expectation that students will be physically present for the delivery of face to face/in person teaching and learning activities.

Workshop

Student information

A workshop is a structured activity, delivered either in person or online in a virtual classroom in which the student is required to actively contribute. Your instructor will facilitate guided activities that relate to course content previously covered in a lecture and/or seminar and/or tutorial.

All students are expected to be familiar with relevant lecture seminar and/or tutorial content prior to a workshop in preparation for undertaking the activities in the workshop.

Online facilitation

Student information

Online courses generally require students to independently read, view and/or work through all required materials, including pre-recorded presentations that have been produced and provided to facilitate this form of learning.

Independent online learning is supported by Online Facilitators who supplement online teaching resources by facilitating, monitoring and moderating online forums; answering student queries via virtual office hours or help desks, online dialogue and/or phone conversations, providing formative feedback on your work or explaining comments and marking of your prior work.

Students are expected to be familiar with all relevant course content, including materials provided and assessments, and engage appropriately with facilitators within the timeframes provided.

Course Teaching Staff

Primary Coordinator:	Mrs Katherine Guerrero
Location:	UniSA Allied Health & Human Performance BJ1-31
Telephone:	+61 8 8302 2591
Email:	Katherine.Guerrero@unisa.edu.au
Staff Home Page:	people.unisa.edu.au/Katherine.Guerrero

* Please refer to your Course homepage for the most up to date list of course teaching staff.

Contact Details

UniSA Allied Health & Human Performance

Physical Address:	Level 8, Centenary Building UniSA City East Campus Adelaide 5000
Website:	https://www.unisa.edu.au/about-unisa/academic-units/allied-health-and-human-performance/

Additional Contact Details

CAMPUS CENTRAL

All initial enquires should be made through Campus Central.

Email: campuscentral.cityeast@unisa.edu.au

Website: <http://w3.unisa.edu.au/campuscentral/default.asp>

CLINICAL PLACEMENT UNIT

Site address

Clinical Placement Unit

City East Campus, Bonython Jubilee

Level 2, Room 03 (BJ2-03)

Mailing address

Clinical Placement Unit, Division of Health Sciences, University of South Australia

GPO Box 2471

Adelaide South Australia 5001

Australia

Email: CPUOffice@unisa.edu.au

Course Overview

Prerequisite(s)

RADY 2010 Nuclear Medicine Studies 1

Corequisite(s)

There are no corequisite courses to be completed in conjunction with this course.

Course Aim

To apply and integrate the knowledge and skills gained in the academic program to the Nuclear Medicine clinical environment to a beginner level.

Course Objectives

On completion of this course, students should be able to:

CO1. Demonstrate an awareness of the issues pertaining to workplace management including team work, the development of resources, cost efficiency, trends in current practice and the modification of work practices

CO2. Demonstrate a knowledge of quality control principles relating to routine Nuclear Medicine practice

CO3. Demonstrate the use of appropriate patient care including effective and apt communication with the patient, critical evaluation and recognition of appropriate referral of Nuclear Medicine procedures, monitoring of the patient's medical condition and the identification and assessment of the psychological and physical needs of the patient

CO4. Demonstrate and describe the routine techniques (adult and paediatric) used in Nuclear Medicine including the preparation and administration of radiopharmaceuticals and the acquisition, analysis and archiving of data

CO5. Discuss the role of the Nuclear Medicine scientist in providing a safe radiation environment including the adherence to local radiation safety and protection guidelines, the ability to access radiation safety (national and international), and relevant occupational health and workplace safety, legislation and safety in the workplace for staff and patients in areas such as patient transfers and infection control

CO6. Demonstrate the use of appropriate professional behaviour associated with the Nuclear Medicine profession including continuing education and professional development, adherence to a professional code of ethics and non-discriminatory work practices

CO7. Promote the Nuclear Medicine profession to medical and other health professionals, patients, their families and the community

Upon completion of this course, students will have achieved the following combination of Graduate Qualities and Course Objectives:

	Graduate Qualities being assessed through the course						
	GQ1	GQ2	GQ3	GQ4	GQ5	GQ6	GQ7
CO1	•	•	•	•	•	•	•
CO2	•		•	•	•		
CO3	•		•	•	•	•	
CO4	•		•	•	•		
CO5	•	•	•		•		•
CO6	•	•	•	•	•	•	•
CO7	•	•			•	•	•

Graduate Qualities

A graduate of UniSA:

GQ1. operates effectively with and upon a body of knowledge of sufficient depth to begin professional practice

GQ2. is prepared for life-long learning in pursuit of personal development and excellence in professional practice

GQ3. is an effective problem solver, capable of applying logical, critical, and creative thinking to a range of problems

GQ4. can work both autonomously and collaboratively as a professional

GQ5. is committed to ethical action and social responsibility as a professional and citizen

GQ6. communicates effectively in professional practice and as a member of the community

GQ7. demonstrates international perspectives as a professional and as a citizen

Course Content

Clinical skills development (beginner level) building on technical skills gained in previous clinical courses including patient care and communication, safety, professional behaviour, team working, self motivation, self directed learning and clinical reasoning.

Teaching and Learning Arrangements

Workshop	1 hour x 5 weeks
Clinical	225 hours

Unit Value

4.5 units

Use of recorded material

This course will involve the production of audio and/or video recordings of UniSA students. To protect student privacy, you must not at any time disclose, reproduce or publish these recordings, or related material, in the public domain including online, unless the videoed students give consent for reproduction, disclosure or publication. This requirement is consistent with University statutes, by-laws, policies, rules and guidelines which you agreed to abide by when you signed the Student Enrolment Declaration.

Placement Information

PRE-CLINICAL INFORMATION

All important clinical information will be discussed at one of the five hour-long pre-clinical workshop sessions leading up to Block A. It is essential that you attend these mandatory sessions as this will be your opportunity to ask questions about the course and clinical practice. For further details see Pre-clinical workshops under 'Further Course Information'

CLINICAL PLACEMENT

The CPU will roster the student via the 'My placement' rostering system to a clinical department for a total of six weeks, in accordance with the published teaching schedule for the Bachelor of Medical Radiation Science (Nuclear Medicine) program. Students are required to attend all scheduled clinical days, subject to the Clinical Attendance policy of this program. This policy can be found via the CPU website: <https://i.unisa.edu.au/students/health/cpu/forms/>

Students are expected to be punctual at all times and are not to leave early unless directed to do so by the Clinical supervisor (or delegated mentor). Quiet times without patients are an ideal time for students to familiarise themselves with protocols, equipment and image review as well as restock consumables, attend to scanning rooms, be involved in the disposal of radiation waste, practice image processing, listen to doctors reporting, review journals and performing quality control on equipment.

Attendance Records- Copies of the Attendance Record and instructions are provided in the Clinical Portfolio. It is the student's responsibility to complete their attendance record daily and ensure that it is counter signed

each day by the Clinical supervisor or delegated clinical mentor in charge that day. Students are required to record on their Attendance Record the date, actual start and finish times (even if the Clinical Mentor allows the student to leave the clinical site earlier than anticipated), lunch breaks and total hours per day for each full day (7.5 hours) attended at the clinical placement site.

It is compulsory for students to have a **minimum 30 minutes break for lunch** away from the Nuclear Medicine scanning area, preferably outside of the department. This is for the students' welfare as well as the staff and patients at the clinical sites. Total clinical hours will be calculated based on students having a minimum 30-minute break for lunch and this break cannot be substituted for missed clinical time. Tea breaks may be given at the discretion of the Clinical Supervisor/mentor.

If a student is **unable to attend clinical placement due to compassionate or medical reasons, he/she must contact the Clinical Mentor at their placement site no later than 9.00am and email the Nuclear Medicine Course Coordinator on the day of absence.** The Clinical Mentors' details can be found on the CPU website. If a medical certificate is required (if more than 2 consecutive days, Mon, Fri or adjacent to public holiday) the original certificate must be handed into the course coordinator with the clinical portfolio. **PERSONAL APPOINTMENTS ARE TO BE MADE OUTSIDE OF CLINICAL PLACEMENT HOURS.**

MOBILE PHONE OR INTERNET ACCESS

The use of mobile phones while at clinical placement is only permitted during scheduled breaks. Internet access in the clinical department is only with the clinical supervisor/mentors' permission.

CLINICAL CONFIDENTIALITY

Information concerning patients and staff from your placement site is confidential. The student must hold in strictest confidence any personal information gained from any source concerning patients and/or staff members. The student must not identify a patient or staff member in any way in any teaching strategy i.e. oral presentation, assignment, case report, clinical record or online discussion. All information (including digital format) taken from the placement must not have patient or site identification details present. For hard copy data, it is unacceptable to cover the patient details with any kind of marker or white out. Doctors' reports or request forms must not be reproduced, but in instances where this information is required for an assessment, this information may be summarised and transcribed.

Permission must always be sought from the patient and clinical mentor to access patient records for the purpose of an assessment. Students are responsible for discussing access to data with their clinical supervisor and understands and following site/department specific protocols. In some instances written consent from the department will be required to use de-identified patient images or data for course work (future subjects). **Instances where clinical confidentiality has not been observed will be penalised with a '0' mark for that assessment and may result in a fail grade for this course.**

OHS&W

Students should read the latest version of the 'School of Health Sciences Student Safety Guide' which can be accessed from the Clinical Placement Unit's Learnonline site <http://w3.unisa.edu.au/health/cpu/default.asp>

Further Course Information

PRE-CLINICAL WORKSHOPS

The pre-clinical workshops are considered part of your clinical experience. Students must attend and participate in all pre-clinical workshops in order to pass this course. The content delivered in these sessions is essential to clinical preparation and training. **Watching pre-recorded session in full is compulsory and will be monitored in Panopto, attendance at face to face session is mandatory.** All important clinical information will be discussed and you will have the opportunity to ask questions about any aspect of clinical placement. **Non-attendance (or not listening to the recording in full) by 12:00 midday Tuesday 8th June will require a 1000-word report with supporting references written on the content of each session missed, emailed to the Course Coordinator by the following Friday 11th June 5:00pm.**

Workshop sessions- 5 x 1-hour sessions from 11:10-12:00 on Tuesday-
11th May 2021 (pre-recorded)
18th May 2021 (pre-recorded)
25th May 2021 (pre-recorded)
1st June 2021 (pre-recorded)

8th June 2021 -On-campus - BJ1-30

CLINICAL PLACEMENT POLICIES AND PROCEDURES

It is the student's responsibility to be aware of and adhere to all clinical policies. Refusal to do so may be considered a breach of professional behaviour and, hence, academic misconduct. The link for these policies can be accessed via: <https://i.unisa.edu.au/students/health/cpu/forms/>. Students are also expected to read the 'Division of Health Sciences - 'Clinical Placement Policy' and 'Information for students in programs requiring clinical placement' accessible via: <https://i.unisa.edu.au/students/health/cpu/>

MEDICAL FITNESS FOR CLINICAL PLACEMENTS

The Course Coordinator may require a student to produce a medical certificate of fitness to practice in a clinical placement. Further information is available in the 'Assessment Policies and Procedures Manual 2019'. Please refer to Section 4 'Practice based learning', found at <https://i.unisa.edu.au/policies-and-procedures/codes/assessment-policies/>

CONDITIONAL EVIDENCE AND PASSPORT TO PLACEMENT

Conditional Evidence: All students are to complete the 'Student Checklist - School of Health Sciences' and place original documents in their Passport to Placement (PTP) folder. Conditional evidence documents are required to be presented to venue staff on the first day of orientation and are required to be current for the full duration of clinical placement. Students can view submitted evidence in the my Current Studies/MyPlacement section of their student portal. A copy of the 'Student Checklist' - School of Health Sciences' is available through the Clinical Placement Unit (CPU) website: <https://i.unisa.edu.au/students/health/cpu/>

RURAL OR INTERSTATE CLINICAL PLACEMENT

As of 2016, the Australian Health Practitioner Regulation Agency (AHPRA) has introduced a registration requirement that all students must complete a rural placement during their program. Interstate placement opportunities also exist and at times students will be allocated to an interstate placement site where local allocations are exhausted.

VARIATION TO CLINICAL PLACEMENT

Changes to the clinical roster will only be made for extenuating circumstances. A formal request must be submitted for consideration to the Clinical Placement Unit, School of Health Sciences, prior to the commencement of the Clinical Course. The request for variation to clinical placement form can be found via: <https://i.unisa.edu.au/students/health/cpu/forms/>

Learning Resources

Textbook(s)

There are no textbooks listed for this course.

Reference(s)

Students will require continual access to the following texts in order to complete this course. The library has online copies of most of the books listed below, however hard copy books are limited and therefore it is recommended to schedule loans if needed. You do not need to buy the books.

Christian, PE & Waterstram-Rich, K M (eds) 2012, Nuclear Medicine and PET/CT: Technology and Techniques, 7th edn, Mosby, St. Louis.

Available in hard copy- City East

OR

Mettler, FA & Guiberteau, MJ 2012, Essentials of Nuclear Medicine Imaging, 6th edn, Saunders Elsevier, Philadelphia.

Available online

OR

Ziessman HA, O'Malley JP, Thrall JH & Fahey FH 2014, Nuclear Medicine: The Requisites, 4th edn, Mosby, St. Louis.

Available online

Saha G. B. 2010, Fundamentals of Nuclear Pharmacy, 6th edn, Springer Science+Business Media, LLC, New York.

Available online

OR

Theobald T. 2011, Sampson's Textbook of Radiopharmacy, 4th edn, Pharmaceutical Press, London.

Available online

Please note: students will be required to access other suitable texts, journals, electronic catalogues, databases and materials as relevant in order to complete written assessments. Students are also expected to refer to a range of reference materials to consolidate their knowledge of specialised procedures.

Materials to be accessed online

learnonline course site

All course related materials can be accessed through your learn**online** course site which you will be able to access from the my Courses section in myUniSA.

myUniSA

All study related materials can be accessed through: <https://my.unisa.edu.au>

Assessment

Assessment Details

Details of assessment submission and return are listed under each assessment task. Assessment tasks will be returned to you within two to three weeks of submission.

Cover sheets

A cover sheet is not required for assessment tasks submitted via learnonline, as the system automatically generates one.

If the Course Coordinator allows submissions in hard copy format, you will be required to attach an Assignment Cover Sheet which is available on the learnonline student help (<https://lo.unisa.edu.au/mod/book/view.php?id=1843&chapterid=567>) and in myUniSA.

Assessment Summary

#	Form of assessment	Length	Duration	Weighting	Due date (Adelaide Time)	Submit via	Objectives being assessed
1	Assignment	1500 words	-	20%	12 Dec 2021, 10:00 PM	learnonline	CO1, CO2, CO5, CO6, CO7
2	Portfolio	-	-	50%	See <i>assessment activities for details</i>	See <i>assessment activities for details</i>	CO1, CO2, CO3, CO4, CO5, CO6, CO7
3	Clinical assessment	-	-	30%	7 Jan 2022, 3:00 PM	The assignment box on C8 or posted to the School of Health Sciences address.	CO1, CO2, CO3, CO4, CO5, CO6, CO7

Feedback proformas

The feedback proforma is available on your course site.

Assessments

Duty of care assignment (Graded)

ASSESSMENT 1

Duty of care Assignment

1000 words

Due- 10:00pm Sunday 12th December 2021

Task

“As Nuclear Medicine Technologists we have a ‘duty of care’ to our patients. We must also maintain a patient’s confidentiality and their right to privacy”

Define and discuss the above two statements.

In relation to the above two statements, discuss two clinical situations you have experienced or observed during placement, which demonstrate the relevance of the Medical Radiation Practice Board of Australia (MRPBA) Codes of Conduct and Professional Capabilities.

- This assignment is to be submitted as a **Microsoft Word document** through Gradebook which is accessible from the LearnOnLine site for this course. Please do not submit as a pdf file.
- The pass mark for this assignment is 50% and is worth **20% of the final grade** for this course.
- Maximum word limit for this assignment is **1000 words** including all in-text referencing and tables but not the reference list. The assignment must be very succinct and focused on the assessment and marking criteria. This will require the student to 'plan' the content of the report and make decisions as to 'how much information is enough' to cover the topic. If students exceed the word limit, staff will not mark the additional words.
- Feedback on this assessment will be provided on the returned assignment and Feedback form available on the course site.
- Assignment Layout- 1.5 spacing, 12 size Arial font, 2.5cms margins all around.
- Referencing style- The School of Health Sciences uses the Harvard Author Date for all referencing by staff and students.
- As per the information under 'Further Course Information' and the School of Health Sciences requirements, not referencing or acknowledging another person's ideas or work, including previously published material and figures, is considered plagiarism. Plagiarism is a form of academic misconduct and if the actions of a student are indicative of plagiarism, the student will be referred to the School of Health Sciences' academic integrity officer for further investigation.
- **A late penalty of 10% reduction of available marks applies per day including weekends.**

Clinical portfolio (Graded)

Assessment Activities

Name	Sub-weighting	Due date (Adelaide Time)	Submit via
Cultural awareness assignment	99%	1 Aug 2021, 10:00 PM	learnonline
Clinical competency assessment	1%	7 Jan 2022, 3:00 PM	The assignment box on C8 or posted to the School of Health Sciences address.

ASSESSMENT 2 - PORTFOLIO

1. Cultural Understanding Written Assignment

1500 words

Due- 10:00 Sunday 1st August 2021

Aim: As a future clinician in the Australian or International healthcare setting you will be working closely with people from a wide variety of cultural backgrounds. This assessment aims to develop your knowledge and support your understanding of cultural considerations as applied in the clinical context.

Course Objectives: This assessment addresses course objectives 3 and 6

Outline: Three terms predominate the literature around developing and demonstrating cultural understanding in the clinical context.

These are:

-Cultural awareness;

- Cultural competency;
- Cultural safety.

In essay style your task is to define these terms and provide an example from the literature of how each one individually is relevant to the clinical environment or clinical practice. You must also show an understanding of how each of these terms fit together in the broader scheme of cultural sensitivity as applied to the healthcare setting. Finally you should provide insight into how you, as a future clinician, may utilise this information in clinical practice within your own discipline.

Please refer to the feedback matrix to assist your completion of this assessment task.

Referencing: All material which is not the student's original work, must be referenced appropriately using the UniSA Harvard system. Recent (2016 - 2021) peer reviewed journals and Government publications should be utilised for this assessment.

Word limit: 1500 words in total – In-text references and words in tables are included in the word count. The reference list is not included. Anything over the word limit will not be included in the marking of this assessment.

Submission: via Learn-online page.

Format Details:

Size 12 font

Font of your choice

1.5 spacing

2.5 cm margins

Confidentiality: Remember patient and placement confidentiality. A breach of confidentiality will result in "zero" marks for the assessment.

Late submissions: 10% deduction from total marks for each day (or part thereof, including weekends) that the assignment is late.

Extensions: Granting of extensions will be at the discretion of the course coordinator. Students may request an extension of time to complete an assessment task because of unexpected or exceptional circumstances.

Students must lodge an application for an extension via the learnonline course site before the due date for the assessment task and attach supporting documents.

2. Clinical Competency Assessment

Due 3:00pm Friday 7th January 2022

These assessments are a series of short practical examinations on specific Nuclear Medicine procedures. By the completion of Nuclear Medicine Clinical Practice 1 the student must have completed a minimum of one (1) competency in total. Please refer to the Clinical Portfolio for further information and for specific details as to which competencies are permitted to be completed during CP1A and CP1B. Do not attempt a competency if you have not completed the relevant theory.

It is up to the student to decide which assessments are more achievable for each placement attended (scan types and frequency can vary considerably between departments) and it is recommended that this be discussed with clinical supervisors early in week 1 of each placement block.

All set practice competencies (varies between assessments designated by shading in the table as the minimum number required) must be signed off before attempting the competency assessment. The student is to be supervised and assessed by the Clinical Supervisor or a delegated technologist (ideally someone with more than 12 months Nuclear Medicine experience).

The student must be deemed competent in all aspects of the competency to achieve a pass for this assessment. The examination components for each competency vary slightly. Please refer to each competency for the examination criteria.

If you are deemed NOT COMPETENT in any aspect of the examination please do not use this examination as the assessment. This competency can be attempted later when you feel more confident.

It is the student's responsibility to supply the Clinical Supervisor or delegated technologist with the relevant Clinical Competency at the time of assessment and to ensure that the completed Clinical Competency Assessment and the Clinical Portfolio reach the Course Coordinator by the due date specified in this booklet. The Clinical Competency Assessment and the Clinical Portfolio (Clinical folder) should be lodged via the

assignment box on C8 or posted to the school address (see school contact details) with an assignment cover sheet attached.

The Clinical Competency Assessments and further information are provided in the Clinical Portfolio.

Failure to submit the completed Clinical Competency Assessment by the specified due date will result in a deduction of 10% of the available marks per day including weekends.

Clinical Supervisor Report (Graded)

Clinical Supervisor's Report

Block A- Wednesday 28th August to be returned via course dialogue (hard copy to course supervisor at a time to be advised)

Block B- Due 3:00pm Friday 7th January 2022

The Clinical Report comprises both a Formative and Summative component:

Formative Clinical Report

The Formative Clinical Report will be completed by the Clinical Supervisor/Mentor in collaboration with other mentors involved with that student during the placement mid-way through each placement as an indicator of progress highlighting strengths and areas for improvement. This report does not contribute to the final grade. The contents of this Clinical Report should be discussed with the Clinical Supervisor. The student is also encouraged to comment in the space provided. The Clinical Report is to be signed by the Clinical Supervisor/Mentor and by the student. The student (or Clinical Mentor) may also request a formative report at any stage during the clinical placement as a way of obtaining or providing feedback about their progress during their clinical placement.

Summative Clinical Report

The Summative Clinical Report is completed at the end of the placement by the Clinical Supervisor/Mentor in collaboration with other mentors involved with that student during the placement and contributes **30% to the final grade. For split clinical courses where the student is rostered for two separate clinical placement blocks, an individual Summative Clinical Report (and formative) for each placement must be submitted by the due date.** The results of each will be averaged to achieve a final mark. The contents of this Clinical Report should be discussed with the student who is encouraged to comment in the space provided. The Clinical Report is to be signed by the mentor and by the student.

Be sure to **hand the report forms to your Clinical Supervisor/Mentor early in the placement so they have sufficient time to complete them.** The Clinical Mentor's signature **MUST** be recorded in the 'Supervising Nuclear Medicine Technologists' Signatures' table provided in the Clinical Portfolio in order to pass this assessment.

Students must achieve a **pass mark of 50%** or greater in the Summative Clinical Report (combined total of 50% for both blocks A and B) to pass this course. A **satisfactory grade in the summative section of 'Safe Practice and Duty of Care' and 'Professional and Ethical Conduct' is also required.** Please ensure that this section has been filled out by your Clinical Supervisor/Mentor.

It is the student's responsibility to ensure that the completed Clinical Supervisor Reports (formative and summative) for both clinical blocks along with the Clinical Portfolio folder reach the Course Coordinator by the due dates specified in this booklet. **Failure to submit** the completed formative and summative reports by the specified due date will result in a **deduction of 10% of the available marks per day including weekends.**

Submission and return of assessment tasks

ASSESSMENT SUBMISSION

Assignments handed in (including the Clinical Portfolio folder) using the **assignment box located at the C8 School office will be emptied each business day at 3.30pm.** If an assignment is handed in after this time, it will not be date stamped until the next day.

If submitting electronically you do not require an Assignment cover sheet. Please **DO NOT use PDF format** and **DO NOT place your name in the header or footer** of the document as this makes de-identification for blind marking difficult.

Late submission policy will apply to all clinical assessments and documentation resulting in a deduction of 10% of the available marks per day including weekends. Please do not attempt to upload an assignment close to the time it is due as computer or IT malfunction will not be accepted as a reason for special consideration. You should not be attempting to upload 10 minutes before the assessment is due to avoid an IT problem.

Applications for **extensions will only be accepted via the online extension request in Gradebook** in line with the University Academic Policy and will be assessed on a case by case basis.

Exam Arrangements

This course does not have an exam.

Supplementary Assessment

Supplementary assessment or examination has not been approved for this course.

Important information about all assessment

All students must adhere to the University of South Australia's policies about assessment: <http://i.unisa.edu.au/policies-and-procedures/codes/assessment-policies/>.

Additional assessment requirements

Students must meet all requirements of the clinical placements and pass the clinical report in order to pass this course.

Students with disabilities or medical conditions

Students with disabilities or medical conditions or students who are carers of a person with a disability may be entitled to a variation or modification to standard assessment arrangements. See Section 7 of the Assessment Policy and Procedures Manual (APPM) at: <http://i.unisa.edu.au/policies-and-procedures/codes/assessment-policies/>

Students who require variations or modifications to standard assessment arrangements should make contact with their Course Coordinator as early as possible in order to ensure that appropriate supports can be implemented or arranged in a timely manner.

Students can register for an Access Plan with UniSA Access & Inclusion Service. It is important to make contact early to ensure that appropriate support can be implemented or arranged in a timely manner. See the Access and Inclusion for more information: <https://i.unisa.edu.au/students/student-support-services/access-inclusion/>

Students are advised there is a deadline to finalise Access Plan arrangements for examinations. Further information is available at: http://i.unisa.edu.au/campus-central/Exams_R/Before-the-Exam/Alternative-exam-arrangements/

Deferred Assessment or Examination

Deferred assessment or examination is not available for this course. APPM 7.6.5

Special Consideration

Special consideration is not available for this course. APPM 7.3.2

Variations to assessment tasks

Variation to assessment methods, tasks and timelines may be provided in:

Details for which variation may be considered are discussed in section 7 of the Assessment Policy and Procedures Manual. Variation to assessment in unexpected or exceptional circumstances should be discussed with your course coordinator as soon as possible.

More information about variation to assessment is available in section 7 of the Assessment Policy and Procedures Manual. <http://i.unisa.edu.au/policies-and-procedures/codes/assessment-policies/>

Students with disabilities or medical conditions please refer to **Students with disabilities or medical conditions**.

Academic Integrity

Academic integrity is the foundation of university life and is fundamental to the reputation of UniSA and its staff and students. Academic integrity means a commitment by all staff and students to act with honesty, trustworthiness, fairness, respect and responsibility in all academic work.

An important part of practising integrity in academic work is showing respect for other people's ideas and being honest about how they have contributed to your work. This means taking care not to represent the work of others as your own. Using another person's work without proper acknowledgement is considered Academic Misconduct, and the University takes this very seriously.

The University of South Australia expects students to demonstrate the highest standards of academic integrity so that its degrees are earned honestly and are trusted and valued by its students and their employers. To ensure this happens, the University has policies and procedures in place to promote academic integrity and manage academic misconduct. For example, work submitted electronically by students for assessment will be examined for copied and un-referenced text using the text comparison software Turnitin <http://www.turnitin.com>.

It is an offence for any person or company to provide academic cheating services to students of Australian universities, irrespective of whether the service is provided by an Australian or overseas operator (see [Tertiary Education Quality and Standards Agency Amendment \(Prohibiting Academic Cheating Services\) Bill 2019](https://www.legislation.gov.au/Details/C2020A00078) - <https://www.legislation.gov.au/Details/C2020A00078>). "Academic cheating services" includes providing or undertaking work for students, where that work forms a substantial part of an assessment task.

More information about academic integrity and what constitutes academic misconduct can be found in Section 9 of the Assessment Policies and Procedures Manual (APPM): <http://i.unisa.edu.au/policies-and-procedures/codes/assessment-policies/>. The Academic Integrity Module explains in more detail how students can work with integrity at the University: <https://lo.unisa.edu.au/mod/book/view.php?id=252142>

Further Assessment Information

SAFE PRACTICE AND DUTY OF CARE AND PROFESSIONAL AND ETHICAL CONDUCT

'Safe Practice and Duty of Care' and 'Professional and Ethical Conduct' are essential components of clinical practice. A **satisfactory grade in both of the Summative components of 'Safe Practice and Duty of Care' and 'Professional and Ethical Conduct' is essential to pass this course.**

Safe Practice and Duty of Care: The student must demonstrate 'Safe Practice and Duty of Care' in the clinical setting. 'Safe Practice and Duty of Care' will be demonstrated by the student who:

- Demonstrates awareness of manual handling principles in patient and staff safety
- Demonstrates the safe application of all equipment
- Is responsible for patient and personal safety

- Does not put other persons in the workplace at any risk
- Demonstrates an awareness of infection control practices
- Demonstrates knowledge of the ALARA principle

Professional and Ethical Conduct: The student must behave in a 'Professional and Ethical' manner throughout the clinical placement, according to the Medical Radiation Practice Board of Australia (MRPBA) Code of Conduct as well as the University of South Australia Clinical Policies. 'Professional and Ethical Conduct' is demonstrated by the student who:

- Clearly wears the student identification badge at all times
- Wears a current Luxel at all times in accordance with the Bachelor of Medical Radiation Science 'Luxel policy'
- Is punctual at all times in accordance with the Bachelor of Medical Radiation Science 'Clinical Attendance policy'
- Maintains confidentiality of staff and patient information at all times
- Maintains personal hygiene and dress as stated in the Medical Radiation 'Uniform policy'
- Behaves in a professional manner to colleagues, supervisors, patients and their families at all times

If a student is deemed unsafe or unprofessional at any time during clinical practice, he/she may be removed from the clinical placement, subject to a review to assess their suitability to participate in the Clinical Practice course as per the 'Assessment Policies and Procedures Manual 2019'. Please refer to Section 4 of 'Practice based learning' found at <https://i.unisa.edu.au/policies-and-procedures/codes/assessment-policies/>

CLINICAL PORTFOLIO

The Clinical Portfolio folder to be handed in at the conclusion of the clinical placement inclusive of:

- Staff signature record
- Attendance record
- Clinical competency assessments
- Clinical supervisors reports- Formative and Summative assessments
- Medical certificate if applicable

Failure to complete the required clinical hours, incorrect or incomplete documentation on any of the above listed documents (i.e. missing signatures, dates etc.) or failure to submit the Clinical Portfolio will result in a fail grade for this course.

It is the student's responsibility to ensure that Clinical Portfolio reaches the course coordinator by the due date specified in this booklet and should be lodged via the assignment box on C8 or posted to the school address. Posting is not recommended especially if you are able to hand into the office in person. If posting- registered mail or express post may be a safer options.

Block A- TBA (debrief meetings to be scheduled after CP1A)

Block B- Due 3:00pm Friday 7th January 2021

ASSIGNMENT LAYOUT

All written assignments for this course are to use the following layout: 1.5 line spacing, 12 size Arial font, 2.5cm margins all around. Please submit as a word document to Gradebook.

WORD COUNT

If a word limit is identified the word count will include all in-text referencing and tables, but not the reference list.

There is no 10% rule. If students exceed the word count, staff will not mark the additional words.

REFERENCING STYLE

The School of Health Sciences uses the Harvard Author Date for all referencing by staff and students. Further resources on referencing and the Harvard reference guide can found here: <https://lo.unisa.edu.au/course/view.php?id=3839>

Failure to reference or acknowledge another person's ideas or work, including previously published material and figures, is considered plagiarism. Plagiarism is a form of academic misconduct and if the actions of a student are indicative of plagiarism, the student will be referred to the School of Health Sciences' academic integrity officer for further investigation.

Action from previous evaluations

All students are encouraged to provide feedback on this course. Written feedback will be requested online using myCourseExperience at the end of the study period. Additionally, students are invited to provide feedback directly to the course coordinator throughout the duration of the course.

Efforts are continuing to forge partnerships with several UK based nuclear medicine sites to offer students the chance to undergo clinical placement abroad. These placements, while self-funded, offer a great opportunity for students to experience nuclear medicine in another country.

Unplanned learnonline outages (text version)

The information below shows considerations for assessment extension dependent on the duration of the unplanned outage-

less than 1 hour outage- No impact on assessment due date/time

1 to 4 hour outage- Assessment extension considered if outage on assessment due date

4 to 24 hour outage- Assessment extension 4-24 hours considered if outage on assessment due date

Over 24 hour outage- **Assessment extension** 24 hours if outage on assessment due date

Course Calendar

Study Period 4 - 2021

Weeks	Topic	Assessment Details (Adelaide Time)	Public Holidays
10 - 16 May	Pre-teaching		
17 - 23 May	Pre-teaching		
24 - 30 May	Pre-teaching		
31 May - 6 June	Pre-teaching		
07 - 13 June	Pre-teaching		
14 - 20 June	Swot-vac		
21 - 27 June	Exam week		
28 June - 4 July	Exam week		
1 05 - 11 July			
2 12 - 18 July			
3 19 - 25 July			
4 26 July - 1 August		Clinical portfolio: Cultural awareness assignment due 01 Aug 2021, 10:00 PM	
5 02 - 8 August			
6 09 - 15 August			
7 16 - 22 August			
8 23 - 29 August			
9 30 August - 5 September			
10 06 - 12 September			
11 13 - 19 September			
12 20 - 26 September			
13 27 September - 3 October			
14 04 - 10 October			
15 11 - 17 October			
16 18 - 24 October			
17 25 - 31 October			
18 01 - 7 November			
19 08 - 14 November			
20 15 - 21 November			
21 22 - 28 November			
22 29 November - 5 December			
23 06 - 12 December		Duty of care assignment due 12 Dec 2021, 10:00 PM	
24 13 - 19 December			
25 20 - 26 December			
26 27 December - 2 January			

27 03 - 9 January

Clinical portfolio: Clinical
competency assessment
due 07 Jan 2022, 3:00
PM

Clinical Supervisor
Report due 07 Jan 2022,
3:00 PM