Student Name: ......Student Username ......

Study Period: .....Year ......Year

Placement Location: .....

# SUMMATIVE REPORT INSTRUCTIONS:

At the end of each clinical placement, the Clinical Supervisor or Delegated Supervisor will be responsible for completing the Summative Clinical Report, based on the student's performance against the Clinical Practice 4 criteria described on page 6. *This form is best completed electronically*.

# To complete the Summative Report the Clinical Supervisor should:

- Indicate satisfactory or unsatisfactory performance for two major categories on page 2 of the report, making comments where appropriate. If unsatisfactory, please contact the course coordinator.
- Pages 3 & 4, select the most appropriate category describing the student's performance on each criterion.
- On page 5, please add comments in the appropriate area to identify areas that you think the student is performing well or areas for improvement or enhancement.
- You may give general verbal feedback to the student, but the report must be sent to the UniSA clinical course coordinator confidentially.
- Save the completed form and email it to medrad.supervisor@unisa.edu.au

# **Student Performance Guidelines:**

The general performance criteria expected of a student by the end of clinical Practice 4 are shown on page 6, with detailed descriptions for each performance grouping. Please refer to those to gauge your assessment of the student.

# Student's Responsibilities:

• The student will provide their username for valid identification of the report

• It is the responsibility of the student to ensure that this UniSA Summative Clinical Report file is supplied to the Clinical Coordinator at the commencement of the placement, with the Information Sheet for Clinical Mentors & Supervisors for Clinical Practice 4

# The finalised report

• Please save the file name starting with the student's username i.e broomc017 CP4 Summ Report.pdf

• Please email the report to **medrad.supervisor@unisa.edu.au** on or before the final day of placement.

Prompt dispatch of the reports is crucial to enable the student to receive timely feedback from the Course Coordinator, especially if they have another placement immediately following yours.

Thank you for your support in assisting this student during education. We value your effort and professionalism.

# For further information refer to the UniSA Clinical Site Supervisor & Mentor Guide

# A satisfactory grade in each of these elements is essential to pass this course.

# SAFE PRACTICE & DUTY OF CARE

The student has demonstrated safe practice and suitable duty of care to the patient, fellow staff and themselves in the clinical setting. Including, but not limited to:

- An awareness of manual handling principles in patient and staff safety
- The safe application of all equipment
- Responsibility for patient and personal safety
- Behaviours that do not put other persons in the workplace at any risk
- Appropriate infection control practices
- Application of the ALARA principle

Satisfactory		Unsatisfactory	
Comment:	2		

# **PROFESSIONAL & ETHICAL CONDUCT:**

The student must behave in a professional and ethical manner according to Medical Radiation Practice Board of Australia Code of Conduct, AIR Codes of Conduct and Code of Ethics as well as University Clinical Policies throughout the clinical placement. Including, but not limited to:

- Clearly wearing the student identification badge
- Wearing a current 'Luxel' in accordance with the Medical Radiation 'Luxel' policy
- Being punctual in accordance with the Medical Radiation attendance policy
- Maintaining confidentiality of staff and patient information
- Maintaining personal hygiene and dress as stated in the Medical Radiation 'Uniform' policy
- Behaving in a professional manner to colleagues, supervisors, patients and their families

Satisfactory	Unsatisfactory	
Comment:		

Summative Report	Well	Above	At	Slightly	Well	N/A
Clinical Practice 4 Medical Imaging	above expected	expected level	expected level	below expected	below expected	
COMMUNICATION	level			level	level	
Adapts their communication style appropriately for the patient and relatives						
Answers patient questions in an appropriate and timely manner						
Correctly responds to instructions						
Interacts appropriately with other members of the health care team						
TECHNICAL ASPECTS						
Accurately positions patients and equipment for examinations						
Able to alter exposure factors to accommodate patient variables						
Performs examinations in a competent manner including markers, grid selection, patient instructions and other related aspects.						
Able to perform appropriate projections in a logical sequence						
Examinations completed in a timely manner						
Demonstrates structure and prioritising of personal clinical workload						
PATIENT CARE						
Ensures correct patient preparation						
Recognises patients' physical needs and seeks assistance as required						
Demonstrates safe handling of patient auxiliary equipment						
Able to identify and respond appropriately to contraindications for examinations						
Adopts a patient centred approach to their examinations						
PATIENT ASSESSMENT, CLINICAL DECISION MAKING/ REASONING						
Demonstrates problem solving skills suitable for more complex clinical presentations						
Anticipates simple adaptations to techniques identified during clinical history taking						
Able to assess patient capabilities and needs						
Reflects on their role in the clinical examination and how this might be increased/ improved						
Confident in routine clinical situations						

Summative Report Clinical Practice 4 Medical Imaging	Well above expected	Above expected level	At expected level	Slightly below expected	Well below expected	N/A
	level			level	level	
IMAGE CRITIQUE/INTERPRETATION						
Effectively evaluates technical aspects of resultant images						
A good understanding of effects of exposure factors on image quality						
Offers relevant suggestions for improvement of images						
dentifies and names abnormalities on images						
Utilises medical and radiographic terminology in image and abnormality discussions						
DEPARTMENTAL POLICIES/ PROCEDURES						
Able to follow and explain the main departmental policies and procedures						
Comfortable in a variety of radiographic environments						
Functions effectively in the multidisciplinary team, under close supervision						
MOTIVATION AND ORGANISATION						
Seeks new information and knowledge						
Takes an active role in assisting patients and staff						
Responds appropriately to constructive criticism						
Vaintains a neat and orderly work area						
Demonstrates a positive work ethic						

### The autonomous student

Able to attempt all examinations and procedures with increasing complexity.

Able to structure examinations in a logical manner.

Ability to assess their own level of competence and client/patient ability to decide when assistance is required. **Common observed or noted characteristics:** 

- Confidence building in a variety of radiographic environments
- Communication skills at a higher level than CP3 with modification applied appropriate to the individual patient
- Reflects and discusses their performance during and after examinations

# See category specific examples on Page 6

Student Name:	. Medical Imaging Clinical F	vractice 4
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# CLINICAL SUPERVISOR'S SUMMARY

Student's Reflection & plans	
Clinical Supervisor Name:	Date:

This is a confidential document and constitutes only one element of a range of assessment procedures. As such, it requires correlation with further indicators of both knowledge and performance, during this clinical course. Therefore, this Report remains the property of the School of Health Sciences, at the University of South Australia and is not to be duplicated or used as an employment reference

# **Action Buttons**

### Student who is deemed 'At expected level' should:

#### General Student characteristics

The student should be expected to attempt all examinations/ procedures with increasing complexity and challenges. The student is able to structure their examination in a logical sequence, though they may require assistance at times with this task

# Communication

Improved patient interaction. More eye contact and personalized instructions for the patient. Able to answer basic patient questions. Provide information at a basic level to patients.

### **Technical Aspects**

Integrating knowledge of previous cases with academic knowledge. Confidence increasing with exposure selection. Able to adjust exposures with greater accuracy for pathologies and patient conditions. Coping with more than one demand at a time and beginning to prioritise (with supervisor input) their work demands. Anticipates potential problems so mistakes were fewer. Aware of patient advocacy issues associated with radiographic examinations. Time for examinations is decreasing.

### Patient Care

Improving patient interaction. More eye contact and personalized instruction for the patient. Able to manage more complex patient presentations and auxiliary equipment. Able to anticipate patient care issues associated with radiographic examinations and procedures. Beginning to develop a patient-centred approach to their examinations.

# Patient assessment, clinical decision making / reasoning

Integrating knowledge of previous cases with academic knowledge.

Clinical history taking skills improving and able to anticipate basic alterations to technique as a result of information gained. Making suggestions of adaptations to technique required for more straightforward examinations.

Still requiring assistance for more complex situations.

# Image Critique and interpretation

Critiquing all images and identifying abnormalities where appropriate. Gaining confidence in naming of abnormalities and pathologies and the use of medical terminology

Department Policies and procedures

Greater level of comfort in the clinical department and remote or unusual locations. Understand the role of the radiographer in the multidisciplinary team.