



Introduction

Welcome

Hello and welcome to the **Abdominal Sonography (RADY5013)** course for this study period!

My name is Angela and I am your course coordinator - my role is to assist you in navigating your way through this course.

The aim of this course is to provide you with access to the advanced knowledge and skills required to understand the theory behind the practice of abdominal sonography. This course will also help to develop the areas of autonomy and well developed judgment, adaptability and responsibility - all of which you will require for the clinical setting.

I work at the University on a part-time basis. My days of work are **Monday, Tuesday and Wednesday**. I try to ensure emails are checked regularly and respond as promptly as possible but please be aware that a broad range of commitments means that I may not respond immediately, especially after office hours or on weekends.

To assist you with your studies for this course, you will have access to the course learnonline site which contains many useful resources. This can be accessed through your myUNISA login. Look for the Abdominal Sonography course - RADY5013.

Within the learnonline abdominal sonography course site, you will find a number of useful learning resources for your use as you progress through the study period. These include a number of weekly learning modules for each topic, scanning tips, assignment information and even some exam tips towards the end of the study period. You will also find a study guide on the learnonline site that will assist you with your learning throughout the study period. You should be using this important document as a guide for your studies along the way.

It is important that you access the course site, your university emails and course discussion board regularly - at least **twice per week is recommended**. Also, I strongly encourage you to participate on the discussion board as this is your best way to engage with your fellow classmates and myself. I recommend you login to this course site, locate the online discussion forum and introduce yourself on this platform as a first port of call - once you see how easy it is to add a post you will be more comfortable with using it throughout the study period.

Please read this course outline in conjunction with the study guide and note the key dates listed within this document. It is important that you be aware of the due dates for the compulsory quizzes and assignments as **all assessments must be submitted in order to pass the course**. You will also find the key dates and a weekly reminder on the home page of the course learnonline site. Please make sure you are logging in and viewing these regularly to ensure you are not missing important dates or information essential for your study.

It is extremely important that you manage your time efficiently throughout this study period. Please be aware that as this is a post graduate course, there is an expectation that **you should be studying for at least 10-12 hours a week**. For this reason we recommend that students study only one course per study period - this helps to prevent students feeling overwhelmed.

Also, please ensure that you contact me - your Course Coordinator - if you have any issues during the study

period. Remember that I am here to help and being an external course - it is best to communicate any issues or queries to me as soon as you can. I am contactable via email. If for some reason you need to speak to me about an urgent or personal matter, please email me so we can set up a time to speak. Please note that it is important to use your UniSA university email account when emailing as other accounts tend to be diverted straight to junk mail. Also, please indicate in your email that you are enrolled in this course (RADY 5013) as this is not the only course that I coordinate. You will find my details further on within this document.

I look forward to working with each of you during the upcoming study period.

Please use the discussion board as your primary port of call for queries, discussion and questions. The more everyone uses this, the more we will get out of this course.

So study hard, and I hope you enjoy Abdominal Sonography!

Best wishes,

Angela Farley
Course Coordinator/Lecturer – Medical Sonography

Academic Work Definitions

External mode includes online, distance education, industry placement or directed research. Virtual classrooms are deemed to be an external mode of delivery. External mode does not normally include a face to face component, however some courses offered in external mode may require a small component of on-campus activity, or practical sessions.

The expectations of your activity and preparation for each course will be aligned to the activity being undertaken. For example, if you are studying externally and there are virtual lectures, your preparation would be as listed under the lecture section of this guide.

You may also be supported through online facilitation, with preparation required, and other learning activities provided in your course, that will each have specific preparation requirements for you. These requirements should be set out in individual course guides.

Peer Interaction is usually included in UniSA courses in both external and internal modes of delivery and is considered a critical element of the learning process that may involve activities, projects, discussion forums, presentations, practicals, workshops.

Lecture

Student information

A lecture is delivery of course content either in person, or online in a virtual classroom, that builds on the course readings and pre-lecture requirements for you and other students in the course. The primary purpose of the lecture is to comprehensively describe and explain course content, ideas or skills to provide a foundation on which students build understanding through extended study. Lectures may also be pre-recorded and embedded in online courses.

All students are expected to have undertaken required readings and assigned activities prior to the lecture.

Tutorial

Student information

A tutorial can be conducted either in person or online in a virtual classroom. A tutorial is a facilitated group discussion, where your tutor leads analyses of issues and/or more detailed explanations related to the topics provided to you in online resources and/or lectures.

All students are expected to be familiar with relevant lecture content and readings prior to a tutorial and to participate actively in the related activities assigned for preparation. Tutorials may include a range of activities, including problem solving, group work, practical activities, and presentations.

Workshop

Student information

A workshop is a structured activity, delivered either in person or online in a virtual classroom in which the student is required to actively contribute. Your instructor will facilitate guided activities that relate to course content previously covered in a lecture and/or seminar and/or tutorial.

All students are expected to be familiar with relevant lecture seminar and/or tutorial content prior to a workshop in preparation for undertaking the activities in the workshop.

Online facilitation

Student information

Online courses generally require students to independently read, view and/or work through all required materials, including pre-recorded presentations that have been produced and provided to facilitate this form of learning.

Independent online learning is supported by Online Facilitators who supplement online teaching resources by facilitating, monitoring and moderating online forums; answering student queries via virtual office hours or help desks, online dialogue and/or phone conversations, providing formative feedback on your work or explaining comments and marking of your prior work.

Students are expected to be familiar with all relevant course content, including materials provided and assessments, and engage appropriately with facilitators within the timeframes provided.

Course Teaching Staff

Online Course Facilitator:	Mrs Angela Farley
Location:	UniSA Allied Health & Human Performance BJ1-18
Telephone:	+61 8 8302 2913
Email:	Angela.Farley@unisa.edu.au
Staff Home Page:	people.unisa.edu.au/Angela.Farley

* Please refer to your Course homepage for the most up to date list of course teaching staff.

Contact Details

UniSA Allied Health & Human Performance

Physical Address:	Level 8, Centenary Building UniSA City East Campus Adelaide 5000
Website:	https://www.unisa.edu.au/about-unisa/academic-units/allied-health-and-human-performance/

Course Overview

Prerequisite(s)

Group Courses

Students must have completed all courses in any of the following group(s).

Group 1

RADY 5017 Ultrasound Physics and Instrumentation 1
RADY 5018 Ultrasound Physics and Instrumentation 2
RADY 5024 Professional Issues for Sonographers

- or -

Group 2

RADY 5024 Professional Issues for Sonographers
RADY 5030 Ultrasound Physics and Instrumentation

- or -

Group 3

RADY 5024 Professional Issues for Sonographers
RADY 5030 Ultrasound Physics and Instrumentation
RADY 5036 Cardiovascular Anatomy and Embryology
RADY 5037 Cardiovascular Physiology and Pathology

Prerequisite Comments

Students need to meet the requirements of one of the prerequisite groups. IGSO (Vascular) and IMSO (Vascular) students must also be in a Vascular Sonography training position, with placement details to be evidenced and confirmed prior to census date.

Corequisite(s)

Corequisite Comments

Students enrolled in the IGSO (Vascular) and IMSO (Vascular) must complete at least 200 ultrasound examinations per study period.

Course Aim

Develop the advanced knowledge and skills required to practice in the area of abdominal sonography with autonomy, well developed judgement, adaptability and responsibility.

Course Objectives

On completion of this course, students should be able to:

CO1. Autonomously plan and describe the implementation of a sonographic examination of abdominal studies using advanced anatomy, physiology, embryology, pathophysiology, normal and abnormal sonographic appearances, ultrasound physics and image optimisations.

CO2. Independently select appropriate sonographic examination methods to match the clinical setting and patient requirements in accordance with organisational procedures, professional standards and evidence based practice.

CO3. Modify or extend the abdominal sonographic examination based on an interpretation of sonographic images and clinical presentation.

CO4. Accurately record an abdominal sonographic examination and clinical findings and effectively communicate those findings using appropriate terminology.

CO5. Review relevant and professional ethical standards in abdominal sonography to deliver consistent, safe and patient focused services.

Upon completion of this course, students will have achieved the following combination of Graduate Qualities and Course Objectives:

	Graduate Qualities being assessed through the course						
	GQ1	GQ2	GQ3	GQ4	GQ5	GQ6	GQ7
CO1	•						
CO2	•	•	•	•		•	
CO3	•		•				
CO4	•					•	
CO5	•	•			•		

Graduate Qualities

A graduate of UniSA:

GQ1. operates effectively with and upon a body of knowledge of sufficient depth to begin professional practice

GQ2. is prepared for life-long learning in pursuit of personal development and excellence in professional practice

GQ3. is an effective problem solver, capable of applying logical, critical, and creative thinking to a range of problems

GQ4. can work both autonomously and collaboratively as a professional

GQ5. is committed to ethical action and social responsibility as a professional and citizen

GQ6. communicates effectively in professional practice and as a member of the community

GQ7. demonstrates international perspectives as a professional and as a citizen

Course Content

Sonographic imaging of the liver, pancreas, spleen, biliary tree, major vessels, renal, male pelvis, prostate, adrenal, retroperitoneum, paediatric abdomen and urinary tract and gastrointestinal tract, and the disease processes, sectional anatomy, physiology, pathophysiology and embryology related to these areas.

Teaching and Learning Arrangements

Workshop (On campus - optional)

7 hours

External (Online)

13 weeks

Unit Value

4.5 units

Use of recorded material

This course will involve the production of audio and/or video recordings of UniSA students. To protect student privacy, you must not at any time disclose, reproduce or publish these recordings, or related material, in the public domain including online, unless the videoed students give consent for reproduction, disclosure or publication. This requirement is consistent with University statutes, by-laws, policies, rules and guidelines which you agreed to abide by when you signed the Student Enrolment Declaration.

Student recording of learning activities

Students must seek permission prior to recording any UniSA learning activity. See [A-56 Policy Student recording of learning activities](https://i.unisa.edu.au/siteassets/policies-and-procedures/docs/academic/a56_student-recording-of-learning-activities.pdf) (https://i.unisa.edu.au/siteassets/policies-and-procedures/docs/academic/a56_student-recording-of-learning-activities.pdf)

Breaches of this Policy contravene the principles of academic integrity, and attract the penalties provided in the [Academic Integrity Procedure](https://i.unisa.edu.au/policies-and-procedures/university-policies/) (https://i.unisa.edu.au/policies-and-procedures/university-policies/).

Learning Resources

Textbook(s)

You will need continual access to the following text(s) to complete this course. Where possible the Library will make the book available for student use. Please check the Library catalogue before purchasing the book(s). The Library will always seek to purchase resources that allow an unlimited number of concurrent users, however availability is dependent on license arrangements with book publishers and platforms. <http://www.library.unisa.edu.au>

- Online resources will be advised.

learnonline course site

All course related materials are available on your learnonline course site which you will be able to access from the 'my Current Studies' section in myUniSA (<https://my.unisa.edu.au>).

Access to Previous Courses

You will have access to your previous course sites for a period of 4 years. After this time, the course sites will be archived and will be unavailable.

Note: Course readings provided via the University Library are only made available to current students and staff due to licensing and copyright restrictions. Students may download their course readings while they are enrolled in the course for their personal research purposes only.

Assessment

Academic Integrity

Academic integrity is the foundation of university life and is fundamental to the reputation of UniSA and its staff and students. Academic integrity means a commitment by all staff and students to act with honesty, trustworthiness, fairness, respect and responsibility in all academic work.

An important part of practising integrity in academic work is showing respect for other people's ideas and being honest about how they have contributed to your work. This means taking care not to represent the work of others as your own. Using another person's work without proper acknowledgement is considered Academic Misconduct, and the University takes this very seriously.

The University of South Australia expects students to demonstrate the highest standards of academic integrity so that its qualifications are earned honestly and are trusted and valued by its students and their employers. To ensure this happens, the University has policies and procedures in place to promote academic integrity and manage academic misconduct. For example, work submitted electronically by students for assessment will be examined for copied and un-referenced text using the text comparison software Turnitin <http://www.turnitin.com>.

It is an offence for any person or company to provide academic cheating services to students of Australian universities, irrespective of whether the service is provided by an Australian or overseas operator (see [Tertiary Education Quality and Standards Agency Amendment \(Prohibiting Academic Cheating Services\) Bill 2019](https://www.legislation.gov.au/Details/C2020A00078) - <https://www.legislation.gov.au/Details/C2020A00078>). "Academic cheating services" includes providing or undertaking work for students, where that work forms a substantial part of an assessment task.

More information about academic integrity and what constitutes academic misconduct can be found in the [Academic Integrity Policy and Procedure](https://i.unisa.edu.au/policies-and-procedures/university-policies/academic/ab-69) (<https://i.unisa.edu.au/policies-and-procedures/university-policies/academic/ab-69>).

To learn more on academic integrity and how to avoid academic misconduct, please refer to the Academic Integrity Module: <https://lo.unisa.edu.au/mod/book/view.php?id=252142>

Important information about all assessment

All students must adhere to the University of South Australia's [procedures about assessment](http://i.unisa.edu.au/policies-and-procedures/codes/assessment-policies/): <http://i.unisa.edu.au/policies-and-procedures/codes/assessment-policies/>.

Assessment Details

Details of assessment submission and return are listed under each assessment task. Assessment tasks will be returned to you within 15 working days of submission.

Cover sheets

A cover sheet is not required for assessment tasks submitted via learnonline, as the system automatically generates one.

If the Course Coordinator allows submissions in hard copy format, you will be required to attach an Assignment Cover Sheet which is available on the learnonline student help (https://asklearnonline.unisa.edu.au/app/answers/detail/a_id/2222/kw/coversheet) and in myUniSA.

Assessment Descriptions

Assessment 1

Single		25% of Course Total		Objectives being assessed:CO1, CO2, CO3, CO4, CO5			
Title	Team work	Length	Duration	Due date (Adelaide Time)	Submit via	Re-Submission	Re-Marking
Case Study - Part A	No	1500 words	-	18 Apr 2023, 11:00 PM	learnonline	Yes	Yes

Further information on re-marking and re-submission is available in the academic policy, AB-68 P4 Re-marking and Re-submission Procedure

CASE STUDY - PART A

For this assignment, you will be provided with a case scenario and a set of questions that you must respond to in relation to the scenario. Further details for both PART A & PART B assignments can be found on the course learnonline site within the 'Assessments' section. Please ensure that you read all information provided to you for each assignment to prevent missing vital details or mistakes.

Assignment Submission & Feedback:

Submissions for both assignments will be made via Gradebook. The assessment submission link can be found on the course learnonline site.

Please ensure you keep a copy of your assignment once it has been submitted. When you submit your assignment via Gradebook, you will be given a Turnitin score. **PLEASE READ** the information in regards to **TURNITIN** on the learnonline site, and what this means for your assignment submission.

Please DO NOT include a cover sheet on your assignment.

We will provide you with confidential feedback and a grade on the assignment using a feedback/marking rubric document. This will be returned to you electronically along with your marked assignment.

The turnaround for the return of your grades is three weeks from the submission date of the assignment as per university policy.

Word Count:

1500 words

The word count includes **ALL** in-text referencing but **NOT** the reference list. Students who go over the word limit will be penalized by staff not marking the "additional words". Also, please be aware that there is NO 10% rule.

Reference style:

IMPORTANT - The university are now using a different referencing style, please ensure that you view the information found on the course learnonline site regarding this.

All text and diagrams **MUST** be referenced **using APA Referencing Style**. This is a post graduate course, therefore students who fail to reference correctly will have marks deducted and may be asked to resubmit. Poor referencing is considered plagiarism and students who fail to reference properly or at all may be referred directly to the Academic Integrity Officer.

Please read the referencing guides carefully before you begin your assignment - you will find links to referencing information on the course learnonline site - within the 'Assessment' section.

If you have any questions regarding referencing, please check the university library site or if you are still unable to locate the answer, please ask your course coordinator via the course discussion forum.

Assessment Extensions:

Extensions may be granted for a negotiable number of days at the discretion of the course coordinator.

Extensions must be requested electronically through the 'Extension' section on the learnonline site.

Extensions should be requested prior to the due date of the assessment. Supporting documentation for your extension is recommended and can be attached at this point too.

IMPORTANT - It is a requirement to submit all assessment pieces in order to pass this course.

Please go to the course learnonline site to find further detailed information and instructions relating to PART A and B of the Case Study written assessment.

Assessment 2

Single (Continuous)			10% of Course Total		Objectives being assessed: CO1, CO2, CO3, CO4			
Title	Team work	Length	Duration	Sub-weighting	Due date (Adelaide Time)	Submit via	Re-Submission	Re-Marking
Compulsory Online Quiz 1	No	-	1 hour	25%	14 Mar 2023, 11:00 PM	learnonline	No	No
Compulsory Online Quiz 2	No	-	1 hour	25%	28 Mar 2023, 11:00 PM	learnonline	No	No
Compulsory Online Quiz 3	No	-	1 hour	25%	9 May 2023, 11:00 PM	learnonline	No	No
Compulsory Online Quiz 4	No	-	1 hour	25%	30 May 2023, 11:00 PM	learnonline	No	No

Further information on re-marking and re-submission is available in the academic policy, AB-68 P4 Re-marking and Re-submission Procedure

Online Compulsory Quizzes

There will be 4 online compulsory quizzes that will need to be completed through the study period.

Online Compulsory Quiz 1

This online Quiz can be found on the learnonline site under the section heading 'Compulsory Online Quiz 1'. This quiz consists of 20 multiple choice questions similar to the practice questions on the learnonline page. There is a time limit of 1 hour to complete this quiz. You will only have one attempt at this quiz.
This quiz will test your knowledge on the Major Vessels module.

Online Compulsory Quiz 2

This online quiz can be found on the learnonline site under the section heading 'Compulsory Online Quiz 2'. This quiz consists of 20 multiple choice questions similar to the ones seen on the learnonline page. There is a time limit of 1 hour to complete this quiz. You will only have one attempt at this quiz.
This quiz will test your knowledge on the Liver module.

Online Compulsory Quiz 3

This online quiz can be found on the learnonline site under the section heading 'Compulsory Online Quiz 3'. This quiz consists of 20 multiple choice questions similar to the ones seen on the learnonline page. There is a time limit of 1 hour to complete this quiz. You will only have one attempt at this quiz.
This quiz will test your knowledge on the Pancreas, Gallbladder, Urinary System & Pelvis modules.

Online Compulsory Quiz 4

This online quiz can be found on the learnonline site under the section heading 'Compulsory Online Quiz 4'. This quiz consists of 20 multiple choice questions similar to the ones seen on the learnonline page. There is a time limit of 1 hour to complete this quiz. You will only have one attempt at this quiz.
This quiz will test your knowledge on the Spleen, Adrenals, Paediatric Abdomen, Interventional & Anterior Abdominal Wall modules.

IMPORTANT - All quizzes must be attempted and submitted in order to pass the course.

Further details on these assessments can be found on the course learnonline site under the 'Assessments' section.

Assessment 3

Single		15% of Course Total			Objectives being assessed:CO1, CO2, CO3, CO4, CO5		
Title	Team work	Length	Duration	Due date (Adelaide Time)	Submit via	Re-Submission	Re-Marking
Case Study - Part B	No	1000 words	-	23 May 2023, 11:00 PM	learnonline	Yes	Yes

Further information on re-marking and re-submission is available in the academic policy, AB-68 P4 Re-marking and Re-submission Procedure

CASE STUDY - PART B

For this assignment, you will be provided with a case scenario and a set of questions that you must respond to in relation to this scenario. Further details for both PART A & PART B assignments can be found on the course learnonline site within the 'Assessments' section. Please ensure that you read all information provided to you for each assignment to prevent missing vital details or mistakes.

Assignment Submission & Feedback:

Submissions for both assignments will be made via Gradebook. The assessment submission link can be found on the course learnonline site.

Please ensure you keep a copy of your assignment once it has been submitted. When you submit your assignment via Gradebook, you will be given a Turnitin score. **PLEASE READ** the information in regards to **TURNITIN** on the learnonline site, and what this means for your assignment submission.

Please **DO NOT** include a cover sheet on your assignment.

We will provide you with confidential feedback and a grade on the assignment using a feedback/marking rubric document. This will be returned to you electronically along with your marked assignment.

The turnaround for the return of your grades is three weeks from the submission date of the assignment as per university policy.

Word Count:

1000 words

The word count includes ALL in-text referencing but NOT the reference list. Students who go over the word limit will be penalized by staff not marking the "additional words". Also, please be aware that there is NO 10% rule.

Reference style:

IMPORTANT - The university are now using a different referencing style, please ensure that you view the information found on the course learnonline site regarding this.

All text and diagrams **MUST** be referenced using **APA Referencing Style**. This is a post graduate course, therefore students who fail to reference correctly will have marks deducted and may be asked to resubmit. Poor referencing is considered plagiarism and students who fail to reference properly or at all may be referred directly to the Academic Integrity Officer.

Please read the referencing guides carefully before you begin your assignment - you will find links to referencing information on the course learnonline site - within the 'Assessment' section.

If you have any questions regarding referencing, please check the university library site or if you are still unable to locate the answer, please ask your course coordinator via the course discussion forum.

Assessment Extensions:

Extensions may be granted for a negotiable number of days at the discretion of the course coordinator.

Extensions must be requested electronically through the 'Extension' section on the learnonline site.

Extensions should be requested prior to the due date of the assessment. Supporting documentation for your extension is recommended and can be attached at this point too.

IMPORTANT - It is a requirement to submit all assessment pieces in order to pass this course.

Please go to the course learnonline site to find further detailed information and instructions relating to PART A and B of the Case Study written assessment.

Assessment 4

Single		50% of Course Total			Objectives being assessed:CO1, CO2, CO3, CO4		
Title	Team work	Length	Duration	Due date (Adelaide Time)	Submit via	Re-Submission	Re-Marking
Online Final Examination	No	-	3 hours	Other - TBA	learnonline	No	No

Further information on re-marking and re-submission is available in the academic policy, AB-68 P4 Re-marking and Re-submission Procedure

Online Final Examination

There will be a final examination scheduled for sometime within the University examination period. MAKE SURE you are available anytime within this examination period for this exam. You are usually informed of the examination times and venues by the Exams and Results department around one month prior to the examination period via an email to your University account. Please be aware that the examination date and time is NON negotiable.

The written examination may assess ANY of the information contained within the course modules and learning objectives listed within the Study Guide. It will consist of a combination of multiple choice, short answer, image interpretation questions and case scenario. During this exam, students will be assessed on their ability to recognize normal anatomy and pathology as seen on ultrasound images of the abdomen. They will also be assessed on their ability to interpret other test findings and clinical information and to relate this to the ultrasound image as well as the clinical setting. Students will also be assessed on their clinical reasoning skills, to examine their critical thinking in terms of how well they can apply the theory learnt from the course to their clinical practice.

The duration of the exam will be three (3) hours - adjusted from the usual 2 hours due to the online format with no additional reading time.

The examination is an online exam that will be presented as a moodle quiz. It will be accessed via the course learnonline site and will be an open book examination.

More information on exams will become available both via email and on the course learnonline site later during the study period as per University policy.

IMPORTANT - Please be aware that a mark of 50% is required in this online exam in order to pass the course as per the university and accreditation requirements.

Feedback proformas

The feedback proforma is available on your course site.

Additional assessment requirements

Students must pass the Examination to pass this course.

Students enrolled in the IGSO (Vascular) and IMSO (Vascular) must submit a Clinical Progress Report at the end of the study period. The Clinical Progress Report verifies that the student has met the corequisite that they have completed a minimum of 200 scans during the study period, under the supervision of a qualified sonographer.

Marking process

Students will receive grades for the assignment and marks for the quizzes with a final grade at the end of the study period. Before the final grade is determined marks may be moderated or scaled to ensure consistency between the markers.

Moderation in this course will be carried out in accordance with processes set out in the Division of Health Sciences Assessment and Moderation in Health Sciences guidelines.

The pass mark for this course is 50% of the available marks. Students **must pass** the exam and submit each assessment component in order to obtain a pass for this course as per accreditation requirements.

Penalties for late submission

Late submission of assessment tasks policy

The penalty for late submissions within this course will be:

1. a deduction of 10% of the available marks, for each day (or part thereof) that the assignment is late up to a maximum of 5 days.

Thus, for an assessment item that is one day late the maximum mark available will be 90%, and for two days late 80% etc. By way of example, if a student achieved a mark of 65% for an assignment that was submitted one day late, their adjusted mark would be 65% of a total available mark of 90%, so the mark would be adjusted to 58.5%.

2. assignments which are more than 5 days late may not be assessed and will be assigned a zero grade inclusive of non-graded pass work. Whether or not an assignment that is more than 5 days late will be assessed will be at the discretion of the Course Coordinator.

Rationale for Late submission of assessment tasks policy:

If unexpected or exceptional circumstances occur that result in late submission, or if an extension has been granted for an assessment item, there will be no penalty.

However, where no extension has been granted, and there were no unexpected or exceptional circumstances that resulted in late submission a penalty will be applied. This is to prevent students from seeking to obtain an unfair advantage, compared with their peers, by having more time to complete an assessment item.

It was considered that if a student were to work on an assessment item for one day they might be able to improve their mark by 10%, so a 10% penalty has been applied to offset any such advantage that might be gained.

The 10% deduction will be from the available mark rather than the achieved mark to ensure equity between students. By way of example:

1) If a student achieved a mark of 77 (Distinction), but the assessment item was submitted two days late, their grade becomes 77% of 80 = 61.6 which is a true 20% reduction.

If the 20% deduction were applied to the achieved mark this would be $77\% - 20\% = 57\%$, which would represent a 26% reduction of their achieved grade.

2) If a student achieves a mark of 54 (P2) and is 2 days late in submitting the assessment item, their grade becomes 54% of 80 = 43.2 which is a true 20% reduction. If the 20% deduction were applied to the achieved mark this would be 54% - 20% = 34% which represents an actual 37% reduction of their achieved grade.

Thus, if the deduction were applied to the achieved mark both students would experience a different real deduction depending on the actual mark they achieved. Thus, in the interest of student equity the deduction will be taken from the available mark.

Exam Arrangements

This course includes an online exam as part of the assessment. You will receive advanced notice of the scheduled online exam. All exams will be scheduled in South Australian time. You are required to sit your examination online at the scheduled South Australian date and time irrespective of any conflict with planned holiday or special event or regular work commitment, including students sitting in other time zones in Australia or internationally.

Additional Exam Information

Exam Format SP5 2022

The final exam for this course will be presented in the form of an online exam. The date and time will be scheduled by the Student and Academic Services team (SAS) and you will receive information regarding your exam schedule via SAS within your university emails. Please ensure that you are checking your university emails and the discussion forum for this course on the learnonline site regularly for any updates to information regarding your exam. The exam will be worth 120 marks and for will run for a duration of three (3) hours to allow for the revised online format. Students will be provided with a practice exam during revision time.

Please be aware that it is the students responsibility to test their own internet connectivity prior to sitting the exam.

Academic Integrity during your final online exam

Your online exam will be an open book exam.

This means that you can use any course material, including textbooks, readings, the course website and your own notes to answer the exam questions.

It also means that you can use the internet. You won't find the answers to the exam questions in these materials. The questions are unique and require the application of your knowledge. Some questions may vary from student to student and multiple-choice questions may be shuffled.

Copying the answers from someone else may reveal that cheating has occurred. You cannot complete the exam in collaboration with, or obtain assistance from anyone else. Ensure that you work independently on your exam and that all work submitted is your own original work. Do **NOT** cut and paste text or diagrams from other sources unless they are your original work.

You must work independently on the exams. All work submitted must be your own. Cut and paste answers (cited or not) are not permitted.

Collusion, sharing, group discussion or external assistance will be dealt with as serious academic integrity breaches, with the possibility of receiving a fail grade for the exam and course.

Deferred Assessment or Examination

Deferred assessment or examination is available for this course.

Supplementary Assessment

Supplementary assessment or examination offers students an opportunity to gain a supplementary pass (SP) and is available to all students under specific conditions unless supplementary assessment or examination has not been approved for the course.

Specific conditions and further information is available in the [Variations to Assessment Procedure](http://i.unisa.edu.au/policies-and-procedures/codes/assessment-policies/). <http://i.unisa.edu.au/policies-and-procedures/codes/assessment-policies/>

Deferred Assessment and Special Consideration

If you are unable to attend your exam due to illness or other exceptional reasons, you may apply for a deferred assessment.

Please follow the following link to assist you if you need to defer

http://i.unisa.edu.au/campus-central/Ask-Campus-Central/exams/exams_faq4/

If you feel your preparation to the exam has been hindered for some reason you may apply for special consideration.

Please look at the following link and note that forms must be submitted via campus central within 5 working days of the exam

<https://lo.unisa.edu.au/mod/book/view.php?id=489294&chapterid=119455>

In both of these circumstances you must read the application carefully and provide all the required documentation. These applications will be considered and a decision made as per the guidelines of section 7.4.9 and 7.4.10 of the Assessment Policies and Procedures manual.

Special Consideration

Special consideration is available for this course.

Variations to assessment tasks

Details for which variation may be considered are discussed in the [Variations to Assessment Procedure](http://i.unisa.edu.au/policies-and-procedures/codes/assessment-policies/) (<http://i.unisa.edu.au/policies-and-procedures/codes/assessment-policies/>). Variation to assessment in unexpected or exceptional circumstances should be discussed with your course coordinator as soon as possible.

More information about variation to assessment is available in the [Variations to Assessment Procedure](http://i.unisa.edu.au/policies-and-procedures/codes/assessment-policies/) (<http://i.unisa.edu.au/policies-and-procedures/codes/assessment-policies/>).

Students with disabilities or medical conditions please refer to **Students with disabilities or medical conditions**.

Students with disabilities or medical conditions

Students with disabilities or medical conditions or students who are carers of a person with a disability may be entitled to a variation or modification to standard assessment arrangements. See the [Variations to Assessment Procedure](http://i.unisa.edu.au/policies-and-procedures/codes/assessment-policies/) at: <http://i.unisa.edu.au/policies-and-procedures/codes/assessment-policies/> and Policy C7 [Students with Disability](https://i.unisa.edu.au/policies-and-procedures/university-policies/corporate/c-7/) at: <https://i.unisa.edu.au/policies-and-procedures/university-policies/corporate/c-7/>

Students who require variations or modifications to standard assessment arrangements must first register for an Access Plan with the UniSA Access & Inclusion Service. It is important to contact the Access & Inclusion service early to ensure that appropriate support can be implemented or arranged in a timely manner.

Students who wish to apply for an Access Plan must book an appointment with a UniSA Access & Inclusion Advisor by contacting Campus Central or via the Online Booking System in the Student Portal. For more information about Access Plans please visit: <https://i.unisa.edu.au/students/student-support-services/access-inclusion/>

Once an Access Plan has been approved, students must advise their Course Coordinator as early as possible to ensure that appropriate supports can be implemented or arranged in a timely manner.

Students are advised there are also strict deadlines to finalise Access Plan arrangements prior to examinations. Further information is available at: http://i.unisa.edu.au/campus-central/Exams_R/Before-the-Exam/Alternative-exam-arrangements/

Action from previous evaluations

You will be asked to complete an online evaluation survey towards the end of the study period.

In order to keep our courses at a high standard we rely on feedback from you. Please take the time to complete this evaluation form which will be available on the course home page.

In the past feedback from evaluations has enabled us to modify the study guide online learning resources E-readings, assessments and the workshop. This survey aids in our teaching and lets us know what you, the student, likes or dislikes about the course.

Course Calendar

Study Period 2 - 2023

	Weeks	Topic	Assessment Details (Adelaide Time)	Public Holidays
	13 - 19 February	Pre-teaching		
	20 - 26 February	Pre-teaching		
1	27 February - 5 March	Module 1 - Introduction		
2	06 - 12 March	Module 2 - Major Vessels		
3	13 - 19 March	Module 3 - Liver	Online Compulsory Quiz 1 DUE: Tuesday 14th March @ 11pm	Adelaide Cup Day 13 Mar 2023
4	20 - 26 March	Module 3 - Liver		
5	27 March - 2 April	Module 4 - Pancreas, Biliary Tree & GB	Online Compulsory Quiz 2 DUE: Tuesday 28th March @ 11pm	
6	03 - 9 April	Module 4 - Pancreas, Biliary Tree & GB		Good Friday 07 Apr 2023
7	10 - 16 April	Module 5 - Urinary System		Easter Monday 10 Apr 2023
8	17 - 23 April	Module 5 - Urinary System	Case Study Part A DUE: Tuesday 18th April @ 11pm	
	24 - 30 April	Mid-break		Anzac Day 25 Apr 2023
9	01 - 7 May	Module 6 - Pelvis		
10	08 - 14 May	Module 7 - Spleen, Adrenals, Retroperitoneum & GI tract	Online Compulsory Quiz 3 DUE: Tuesday 9th May @ 11pm	
11	15 - 21 May	Module 8 - Paediatric Abdomen		
12	22 - 28 May	Module 9 - Interventional & Anterior Abdominal Wall	Case Study Part B DUE: Tuesday 23rd May @ 11pm	
13	29 May - 4 June	Revision	Online Compulsory Quiz 4 DUE: Tuesday 30th May @ 11pm	
	05 - 11 June	Swot-vac		
	12 - 18 June	Swot-vac		Queens Birthday 12 Jun 2023
	19 - 25 June	Exam week		
	26 June - 2 July	Exam week		