

CONSTRUCTION

PROPOSAL FOR IN-INDUSTRY EXPERIENCE PLACEMENT

The student is to source and negotiate their in-industry experience, complete this form, have it approved by the Host Organisation, then upload it into InPlace with their placement submission, along with evidence of mandatory prerequisites. Placements must be approved before commences.

Any questions please contact the UniSA STEM Industry Experience team on +61 (08) 8302 5900 or via email STEM.Placements@unisa.edu.au

STUDENT DETAILS

Student ID number: _____ Title: _____ Mr / Mrs / Miss / Ms

Given name/s: _____ Family name/s: _____

Full name of program: _____ Bachelor of Construction Management (Honours) Program code: _____

Contact phone: _____ Email: _____

- Mandatory prerequisites:
- I have completed the UniSA FS23 Insurance Form OR have evidence of paid placement and it has been signed by a representative of my prospective Host organisation.
 - I have completed the UniSA online WHS module '[Undertaking a Safe Student Placement](#)'.
 - My in-industry placement is outside of Adelaide and I have completed the [BTR form](#).

The BTR Reference number is: _____

DETAILS OF PROPOSED HOST ORGANISATION

Name of host organisation: _____

ABN or equivalent business registration number: _____

Host organisation website: _____

Address of host organisation: _____

Location of in-industry experience: _____

Industry supervisor name: _____

Industry supervisor position: _____

Supervisor email and phone: _____

The aim of this in-industry experience is for him/her to experience professional dimensions within the construction industry and apply learned theoretical concepts from the program. The experiential learning process will be strengthened by his/her examining and reflecting on his/her experiences.

The following tasks and learning outcomes have been agreed between UniSA, the student and the host organisation:

Proposed tasks to be undertaken by Student:

- _____
- _____
- _____
- _____

Proposed learning outcomes:

- _____
- _____
- _____

Dates of in-industry experience placement: Start date: _____ End date: _____

Total number of hours anticipated during this in-industry experience placement: _____

Note: Total number of hours should not exceed 450 without consultation with, and agreement from the UniSA STEM IE Team.

ADDITIONAL REQUIREMENTS

Does your host organisation require you to have any of the following?

White card	<input type="checkbox"/> Yes	<input type="checkbox"/> No
National police check	<input type="checkbox"/> Yes	<input type="checkbox"/> No
DCSI clearance	<input type="checkbox"/> Yes*	<input type="checkbox"/> No

* If yes, please specify below:

- Child-related
- Vulnerable Person
- Disability Services
- Aged Care Sector

Other: _____

STUDENT & HOST ORGANISATION EXPECTATIONS

Student

I agree to engage with and complete the tasks given to me with interest and enthusiasm in order to achieve the stated learning outcomes. I agree to behave in a safe, professional and ethical manner and agree to approach my host organisation supervisor if I have any questions about my assigned tasks.

Student name _____

Signature _____

Date _____

Host Organisation

I agree to provide the student with supervision and guidance to carry out the specified tasks, or other appropriate tasks that may arise, to achieve the proposed learning outcomes. I will provide the student with:

- a local orientation/induction;
- clear explanations about tasks and expectations;
- office space and equipment to enable the student to complete the assigned tasks;
- an appropriate, experienced construction professional to supervise the tasks; and
- written feedback at the completion of the placement.

During this in-industry experience the student will be (please select one box):

employed receiving an honorarium/scholarship unpaid

I confirm that this in-industry experience complies with:

- Fair Work Act 2009
- South Australian Work Health and Safety Act 2012
- Equal Opportunity Act 1984

Employer name _____

Signature _____

Date _____

UNIVERSITY STAFF USE ONLY

Course Coordinator

I confirm that the above In-Industry experience meets the requirements of the Professional Practice Program. I agree to provide advice and guidance to the student and the host organisation during the In-Industry experience.

Recommendation from course coordinator: Approved Not approved

Course Coordinator name _____

Signature _____

Date _____

*Students **may not** commence their In-Industry experience until they have received an **approval email** from the UniSA STEM Industry Experience team.*